

MEETING

WEST AREA COMMITTEE

DATE AND TIME

MONDAY 27TH JUNE, 2022

AT 7.00 PM

VENUE

HENDON TOWN HALL, THE BURROUGHS, LONDON NW4 4BG

TO: MEMBERS OF WEST AREA COMMITTEE (Quorum 3)

Chair: Cllr Nagus Narenthira
Vice Chair: Cllr Anne Clarke

Cllr Ernest Ambe
Cllr Matthew Perlberg

Cllr Andreas Ioannidis
Cllr Mark Shooter

Cllr Nick Mearing-Smith
Cllr Kamal Gurung

Substitute Members

Cllr Zakia Zubairi
Cllr Rishikesh Chakraborty
Cllr Ammar Naqvi
Cllr Alex Prager
Cllr Alan Schneiderman

Cllr Sara Conway
Cllr Laithe Jajeh
Cllr Lucy Wakeley
Cllr Humayune Khalick
Cllr Giulia Innocenti

Cllr Andrea Bilbow OBE
Cllr Shuey Gordon
Cllr Joshua Conway
Cllr Gill Sargeant
Cllr Nigel Young

In line with the Constitution's Public Participation and Engagement Rules, requests to submit public questions or comments must be submitted by 10AM on the third working day before the date of the committee meeting. Therefore, the deadline for this meeting is **22 June 2022 at 10AM**. Requests must be submitted to pakeezah.rahman@barnet.gov.uk

You are requested to attend the above meeting for which an agenda is attached.

Andrew Charlwood – Head of Governance

Governance Service contact: Pakeezah Rahman 020 8359 6452
pakeezah.rahman@barnet.gov.uk

Media Relations Contact: Tristan Garrick 020 8359 2454 Tristan.Garrick@Barnet.gov.uk

ASSURANCE GROUP

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ORDER OF BUSINESS

Item No	Title of Report	Pages
1.	Minutes of the Previous Meeting	5 - 8
2.	Absence of Members (if any)	
3.	Declarations of Members Disclosable Pecuniary Interests and Non-Pecuniary Interests	
4.	Report of the Monitoring Officer (if any)	
5.	Public Comments and Questions (if any)	
6.	Petitions (if any)	9 - 20
7.	Residents' Issues (If any)	
8.	Area Committee Funding (Budget) Scheme Update Report	21 - 80
9.	Standard Members' Items (if any)	
10.	Members Items - Applications for Neighbourhood Community Infrastructure Levy (NCIL) Funding (if any)	
11.	Any Other Items that the Chairman Decides are Urgent	

FACILITIES FOR PEOPLE WITH DISABILITIES

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Decisions of the Hendon Area Committee

22 March 2022

Members Present:-

AGENDA ITEM 1

Councillor Val Duschinsky (Chairman)

Councillor Saira Don (Vice-Chairman)

Councillor Sarah Wardle

Councillor Nizza Fluss

Councillor Elliot Simberg

Councillor Nagus Narenthira

Councillor Ammar Naqvi

1. MINUTES OF THE PREVIOUS MEETING

RESOLVED that the minutes of the meeting held on 31 January 2022 be agreed as a correct record.

2. ABSENCE OF MEMBERS (IF ANY)

None.

3. DECLARATIONS OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

None.

4. REPORT OF THE MONITORING OFFICER (IF ANY)

None.

5. PUBLIC COMMENTS AND QUESTIONS (IF ANY)

None.

6. MATTERS REFERRED FROM THE HENDON AREA RESIDENTS FORUM (IF ANY)

None.

7. PETITIONS (IF ANY)

None.

8. MEMBERS ITEMS' - AREA COMMITTEE FUNDING APPLICATIONS (IF ANY)

Before the Members Items were introduced, Graeme Clayton informed the Committee that the amount available in the budget was £178,515.

Cllr John Hart - Mill Hill Village Sports Club - Community Cricket Practice Nets facility Project.

The Chairman introduced the item in aid of greenspaces and sport.

The Chairman invited Mr Phil Smith to address queries from the Committee and he spoke about the benefits of the project.

Further to a discussion, the Committee voted unanimously to approve the application.

RESOLVED that the Committee awards funding of £16,000 and notes the implications to the Committee's NCIL funding budget.

Cllr Val Duschinsky: NW7Hub-Accessible Playground & Reception Area

The Chairman presented the item and was fully in support of the application as Ward Councillor.

It was noted that the hybrid stations were to be custom built and a time line for completion would be requested from Mr Morley.

Members suggested that usage of hybrid stations be monitored and if successful, the idea could be implemented borough wide so as to encourage and support single parents to return to work.

Further to a discussion, the Committee voted unanimously to approve the application.

RESOLVED that the Committee awards funding of £21,045.20 and notes the implications to the Committee's NCIL funding budget.

Cllr Elliot Simberg: Lubavitch Food Bank

Cllr Simberg presented the item.

Further to a discussion, the Committee voted unanimously to approve the application.

RESOLVED that the Committee awards funding of £11,870 and notes the implications to the Committee's NCIL funding budget.

Cllr Sara Conway: Park Friends Support Scheme

Cllr Conway presented the item on behalf of residents and other Councillors.

It was noted that the bid put forward on behalf of several community groups was a pilot project for the Hendon Area Committee as outlined in the Member's application.

Further to a discussion, the Committee voted unanimously to approve the application

RESOLVED that the Committee awards funding of £7,000 and notes the implications to the Committee's NCIL funding budget

Cllr Lachhya Bahadur Gurung: Stoneyfields Park – Park Furniture

Cllr Simberg presented the item.

The Lead Officer advised that the request would be looked at strategically alongside other facilities to be added to the park including an outdoor gym. Suitable locations would be considered to develop a suitable design, including the observation platform.

Further to a discussion, the Committee voted unanimously to approve the application

RESOLVED that the Committee awards funding of £16,540 and notes the implications to the Committee's NCIL funding budget.

Cllr Sarah Wardle: Lynford Gardens Community Memorial Garden Project

Cllr Wardle presented the item on the community led initiative.

Further to a discussion, the Committee voted unanimously to approve the application.

RESOLVED that the Committee awards funding of £37,987.94 and notes the implications to the Committee's NCIL funding budget.

9. AREA COMMITTEE FUNDING - COMMUNITY INFRASTRUCTURE LEVY (CIL) UPDATE

Graeme Clayton provided an update in relation to the Hendon Area Committee CIL budget and scheme update.

It was noted that the benches for Brookside Walk Play Area would be installed next month.

RESOLVED that the Committee notes:

-the amount available for allocation during 2021/22 in the amount of £68,072. following the approved Member NCIL items.

-the CIL amount or re-allocated underspends & overspends.

-the Road Safety & Parking Fund allocations.

10. CIL FUNDING PRIORITIES – SETTING LOCAL PRIORITIES FOR THE HENDON AREA COMMITTEE

It was noted that the Borough's CCTV system was currently undergoing a transformation and cameras were being upgraded in partnership with other Council services.

Members reiterated the importance of having cross partnership communications to ensure correct expenditure in line with the area committee priorities. The Lead Officer reassured Members that any operational impact would be taken into account to develop requests in line with the Council's strategic approach.

It was noted that future applications that were environmentally focused could make reference to the emerging sustainability strategy, within the current Area Committee priorities.

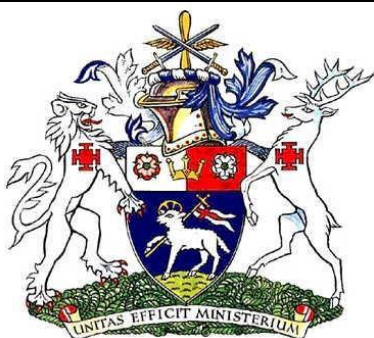
Members highlighted that in order to achieve the Committee's priorities, a clear definition of infrastructure would be needed. The Chairman said that although the definition is wide, incoming requests have met the definition and have been within the area committee's remit which have also benefitted communities.

RESOLVED that the Committee approves the CIL funding priorities for the financial year 2022/2023.

11. ANY OTHER ITEMS THAT THE CHAIRMAN DECIDES ARE URGENT

The Chairman thanked Officers and the Committee for their support during the year.

The meeting finished at 8.13pm.



West Area Committee

27 June 2022

Title	Petition(s)
Report of	Head of Governance
Wards	Various
Status	Public
Urgent	No
Key	No
Enclosures	Appendix 1 – Additional Photos: Orchard Drive, Edgware Appendix 2 – Additional Photos: Brinsdale Road
Officer Contact Details	Pakeezah Rahman - Governance Officer pakeezah.rahman@barnet.gov.uk

Summary

This report informs the West Area Committee of the petition(s) received. The Committee is requested to consider the petition and make a determination on its desired course of action in accordance with its powers.

Officers Recommendations

1. That the West Area Committee notes the petitions in section 1.1 and photos in Appendix 1 and Appendix 2
2. That the West Area Committee decides whether it wishes to:
 - a) Take no action

- b) Refer the matter to a chief officer to provide a written response to the Lead Petitioner within 20 working days; or
- c) Instruct an officer to prepare a report for a future meeting of the Committee on the issue(s) raised with a recommended course of action

1. WHY THIS REPORT IS NEEDED

- 1.1 The following petitions containing between 25-2,995 signatures from Barnet residents have been received prior to the deadline for submission of petitions.

Petition: Petition for 2 footpaths replacement – Orchard Drive, Edgware

Lead Petitioner: Uri Solnitzky

Ward: Edgware

Number of signatures: 71

Details:

The pavements on Orchard Drive are dangerous. One of the residents on the street tripped and has endured terrible injuries.

We would like the pavements to be repaved to the original status and conditions, in line with the original characteristics of the road.

Highways claim that they repaired all the broken/raised/uneven paving slabs – after 3 independent inspections. They repaired 8 areas 4 March – 27 April 2022 (outside No. 11 Orchard Drive after a lady had a terrific accident, they rushed to cover up all evidence of negligence)

I am a 77 YO with balance problems. I have to be very careful not to trip on the uneven/raised pavements. There is at least another severely disabled man who lives in 36 – 38 Orchard Drive, a care home, he walks the length of Orchard Drive (approx. 300m) 3 times a day unaided and unaccompanied.

Highways would only repair raised/uneven pavements **if it is more than 25mm**. I wish to get an answer from the Area Committee members if this clause is for insurance negligence claims or for the safety of Council Tax paying Barnet residents. **I have lost my balance on a much lower uneven pavement like 12mm**

Unfortunately we have to put on a fierce fight for public services issues that should have been performed by salary paying managers in Capita private company who outsource all public services for Barnet Council, with only one aim – to save money by not providing the essential public services that we have to fight for.

A few years ago I had to fight Barnet Highways single handed to apply double yellow lines at the top of Orchard Drive, after nearly a year they offered to paint only 15m in total of double yellow lines on both corners Orchard Drive/Stonegrove. After another exhausting appeal they extended those lines to a more acceptable length.

Additional information and supporting photos in Appendix 1.

Petition: Brinsdale Road
Lead Petitioner: Deborah Daniel
Ward: Hendon
Number of signatures: 30

Details:

We the undersigned petition the council to Review the needs of parking, lighting and CTV monitoring in Brinsdale Road. As well as our need for a CPZ parking zone.

The lack of parking in our road that is available for our residents has caused the road to be dangerously blocked, as residents lack sufficient space to park. The road has been subject to blockage preventing emergency access to the lower part of the road and the top of the road has insufficient lighting and monitoring and has been subject to car vandalization.

Additional information and supporting photos in Appendix 2.

RECOMMENDATIONS

- 1.2 The Committee is requested to make a determination in respect of the petition(s) received in accordance with its powers as set out in the Council's Constitution.

2. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 2.1 Not applicable.

3. POST DECISION IMPLEMENTATION

- 3.1 Post decision implementation depends on the decision taken by the Committee.

4. IMPLICATIONS OF DECISION

4.1 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 4.1.1 N/A

4.2 Social Value

- 4.2.1 N/A

4.3 Legal and Constitutional References

- 4.3.1 Council Constitution, Article 7, Section 7.5 Responsibility for Functions details that the Area Committee has responsibility for all constituency specific matters relating to the street scene including parking, road safety, transport, allotments, parks and trees.

- 4.3.2 Article 3 of the Council's Constitution, section 3.6 states that where the petition relates to the functions and responsibilities of an Area Committee it will be reported to the relevant Area Committee. The Lead Petitioner will be given five

minutes to present the petition to the committee. Following the presentation the Chair and Committee Members have an opportunity to ask the Lead Petitioner questions. After the debate the Committee will decide to:

- Take no action
- Refer the matter to a chief officer to provide a written respond to Lead Petitioner within 20 working days; or
- Instruct an officer to prepare a report for a future meeting of the Committee on the issue(s) raised with a recommended course of action

4.4 Risk Management

4.4.1 None in the context of this report.

4.6 Equalities and Diversity

4.6.1 N/A in the context of this report.

4.7 Corporate Parenting

4.7.1 None in the context of this report.

4.8 Consultation and Engagement

4.8.1 N/A

4.9 Environmental Impact

N/A

5 Insight

5.1.1 N/A

6 BACKGROUND PAPERS

6.1 Petition submitted via email to Governance Service, prior to deadline for petitions to the Area Committee.

APPENDIX 1

Additional Information and Photos: Petition for 2 footpaths replacement – Orchard Drive, Edgware

Today 09/06/2022 I counted broken pavement flags in Orchard Drive:

Even numbers side: 119

Odd numbers side: 143

Total: 262

Bad hazardous pavements:

East – West, even numbers:

Outside Lonsdale Close
Outside Cedarwood Lodge
Outside No 8
Outside No 10
Outside No 12
Outside No 26
Outside No 42

West – East, odd numbers:

Long side elevation of Crossan Court (Stonegrove to Hillersdon Av) Corner of Orchard Drive & Hillersdon Av by a dwarf concrete post
Outside no 5 – raised and cracked tarmac that recently was repaired
Outside No 21
Outside No 23
Outside No 25















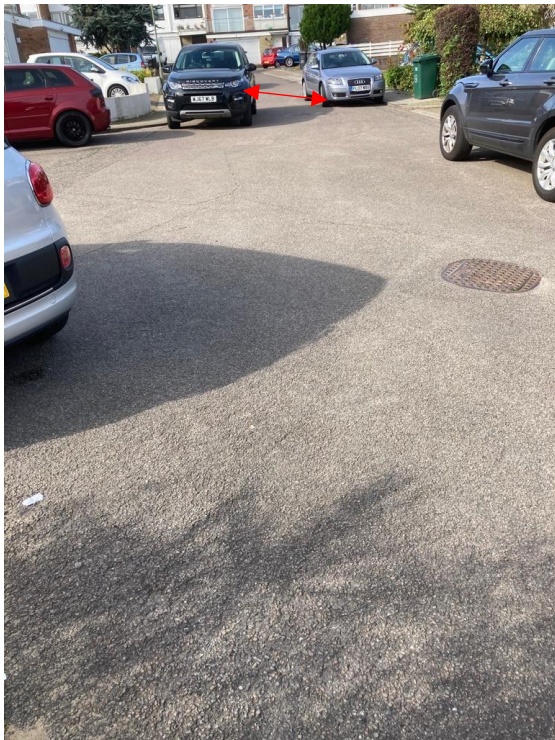
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Appendix 2
Brinsdale Road

Here are some of the parking situations that have caused to road to be so blocked, that it prevents cars/emergency services entering or leaving this lower part of the road. -Most of these photos show a gap that is too small to get my 1.5 meter car through, although in the photo the gap looks larger.





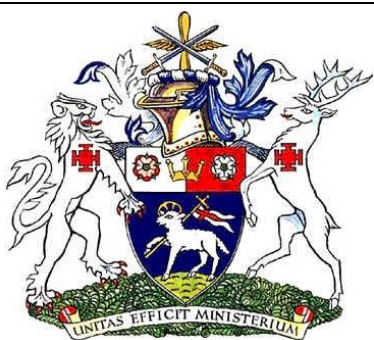


Nw John Wolf



Nw John Wolf





West Area Committee

27th June 2022

Title	Area Committee Funding – Neighbourhood Community Infrastructure Levy (CIL) & Road Safety and Parking Fund update
Report of	Matthew Waters – Assistant Director, Capital Delivery Capital Delivery, Growth & Corporate Services Ian Edser – Director, Highways & Transportation
Wards	Burnt Oak, Childs Hill, Colindale North, Colindale South, Cricklewood, Edgware, Hendon & West Hendon
Status	Public
Urgent	No
Key	Yes
Enclosures	Appendix 1 – Community Infrastructure Levy (CIL) Budget & Scheme Update Appendix 2 - Road Safety & Parking Budget & Scheme Update Appendix 3 – Area Committee CIL eligibility guidelines Appendix 4 – Area Committee Priorities Appendix 5 – Area Committee CIL funding guidelines Appendix 6 – Road Safety & Parking funding guidelines
Officer Contact Details	Matthew Waters – Assistant Director, Capital Delivery Contact: Matthew.Waters@barnet.gov.uk Ian Edser – Director, Highways & Transportation Contact: Ian.Edser@barnet.gov.uk

Summary

This report is to:

- Update Members of the CIL budget allocations for the Area Committee - West, to enable consideration of applications for funding during 2022/23
- Update Members on the Road Safety & Parking budget allocations for 2022/23 and the status of current schemes
- Request that the Area Committee – West agree to instruct the Assistant Director, Capital Delivery to undertake a public consultation of the proposed revised CIL funding eligibility guidelines and CIL funding priorities prior to adoption and adopt the provisional budget allocations for Community Infrastructure Levy (CIL) for 2022-23,

subject to consultation and consideration of an Equality Impact Assessment ('EQIA') to be carried out.

Officers Recommendations

- 1. That the West Area Committee notes the Community Infrastructure Levy (CIL) funding available for allocation during 2022/23, as set out in paragraph 7.2 and in Appendix 1.**
- 2. That the West Area Committee notes the CIL amount and re-allocated underspends & overspends in paragraph 2.1**
- 3. That the West Area Committee notes the Road Safety & Parking Fund allocations in paragraph 7.2 and as set out in Appendix 2.**
- 4. That the West Area Committee agree to:**
 - (a) instruct the Assistant Director, Capital Delivery to undertake a public consultation of the proposed revised CIL funding eligibility guidelines, CIL funding priorities and upon the provisional CIL funding allocation based on population for each Area Committee and**
 - (b) take into consideration the outcome of the above consultation prior to adoption of the CIL eligibility guidelines and priorities as set out in paragraphs 1.10.2-4, 4.2 and in Appendices 3, 4 and 5.**
- 5. That the West Area Committee agree to:**
 - (a) instruct the Assistant Director, Capital Delivery to undertake an Equality Impact Assessment ('EQIA') upon completion of recommendation 4(a) above and**
 - (b) take the EQIA and the public consultation into consideration prior to adoption of the provisional CIL funding allocations based on population for 2022-23 as set out in paragraph 1.10.1.**

1. WHY THIS REPORT IS NEEDED

- 1.1 This report indicates the allocation of part of the Community Infrastructure Levy ("CIL") to the Area Committee - West (Area Committee). This will enable the Area Committee to determine the amounts that can be allocated at this, and future meetings.
- 1.2 This report also sets out the allocation of Road Safety & Parking Budget, part of the Community Infrastructure Levy ("CIL") to the Area Committee - West.
- 1.3 On 9 July 2015, the Policy & Resources Committee approved that part of the income from the CIL would be delegated to the Council's Area Committees. Area Committees should be treated in the same way as Parish Councils and allocated at least 15% of the CIL receipts for their local area. This is to be capped at a total of £100 per dwelling in the constituency area and ring-fenced for spend on infrastructure schemes or anything else that is concerned with addressing the demands that development places on an area. If there is a neighbourhood plan or a neighbourhood order within the constituency area of

the Area Committee (which is not the case for this Area Committee) the allocation will increase to 25% and will not be capped.

- 1.4 On 24 May 2021, the Policy & Resources Committee approved an increase in Area Committees' income allocations to £1.2m or £400k per Area Committee. In addition, Policy & Resources Committee agreed to remove the funding limit on each individual Area Committee CIL funded project along with an additional ringfenced fund of £300k to be used specifically for Road Safety & Parking Fund for schemes – with this additional fund being a total to be used across all three committees and spend to be authorised by the Executive Director, Environment. On the 9 December 2021 the Policy & Resources Committee approved an allocation of £200k for Road Safety & Parking schemes for 2021/22 only.
- 1.5 On 24 May 2022 Annual Council considered and approved the report of the Leader of the Labour Group which set out a number of changes in relation to the Area Committees and Residents Forums.



1.6 The changes are as follows:

- 1.6.1 The three residents' forums (Hendon Residents Forum, Chipping Barnet Residents Forum and Finchley & Golders Green Residents Forum) be de-commissioned.
 - 1.6.2 Local residents' issues will be reported directly to Area Committees (except matters relating to licensing and planning applications).
 - 1.6.3 Residents will also be encouraged to bring suggestions and proposals to Area Committees for improvements to their local areas, for example projects that they consider suitable for CIL funding or other sources of funding available to the community
 - 1.6.4 Petitions which carry 25-6,999 signatures will be reported to Area Committees where relevant to their terms of reference (Article 3 of the Constitution).
 - 1.6.5 Area Committees be renamed North Area Committee, West Area Committee and East Area Committee.
 - 1.6.6 The North Area Committee covers the wards: East Barnet, Barnet Vale, High Barnet, Underhill, Totteridge and Woodside, Mill Hill, Edgwarebury and Whetstone.
 - 1.7 The West Area Committee covers the wards: Burnt Oak, Edgware, Colindale North, Colindale South, West Hendon, Hendon, Cricklewood and Childs Hill.
 - 1.8 The East Area Committee covers the wards: Brunswick Park, Friern Barnet, Woodhouse, West Finchley, Finchley Church End, Golders Green, East Finchley and Garden Suburb.
 - 1.9 For each Area Committee, Committee members must represent a ward in the Area Committee area. All members in the Area Committee area can act as substitutes in that area.
- 1.10 On the 8 June 2022, the Policy & Resources Committee:
- 1.10.1 Agreed an increase in the Area Committee's income allocations to £1.8m per annum and agreed provisionally the funding to be allocated based on population within each Area Committee, subject to consideration of an Equality Impact Assessment ('EQIA') being carried out by the Area Committees (after consultation in respect of the provisional CIL funding allocation based on population for each Area Committee and the recommendations listed below) (Appendix 1).
 - 1.10.2 Proposed to the Area Committees the draft CIL funding eligibility guidelines to allow Area Committees to spend their CIL funding on a broader range of schemes addressing the demands that development places on an area (as defined under Regulation 59F(3) of the CIL Regulations 2010 (as amended) ("the Regulations"), subject to public consultation being undertaken and considered by Area Committees prior to adoption (Appendix 3).
 - 1.10.3 Proposed in respect of the Area Committees that Sustainability, Community Engagement, Public Health & Community Safety will form part of the Area Committees priorities for 2022-23, subject to public consultation being undertaken and considered by Area Committees for inclusion (Appendix 4).
 - 1.10.4 Agreed in respect of the Area Committees the revised CIL Funding Application Guidelines and Funding Application Form, subject to recommendations requiring consultation above (Appendix 5).

- 1.10.5 Agreed CIL funding for a Road Safety & Parking Fund of up to £450,000 per annum, for schemes to be authorised by the Director, Highways & Transportation (Appendix 1).
 - 1.10.6 Proposed the revised Road Safety & Parking Funding Guidelines and Request Form (Appendix 6).
 - 1.10.7 Noted that a review of the Area Committee CIL funding and Road Safety & Parking CIL Fund arrangements is proposed to be undertaken annually.
 - 1.10.8 Requested a report to the P&R Committee in 18 months' time on how the new process was working.
-
- 1.11 The amounts approved from the CIL reserve were based on estimates from the service department, with a view that should the estimate prove to be understated there would be no further call on the Area Committee budgets without an additional approval. Expenditure exceeding 15% of the original estimate will require an explanation to enable the Area Committee to agree any additional funding.
 - 1.12 Detail as to the activity to date of this Area Committee and the balance available are attached as Appendix 1 to this report.
 - 1.13 This report also includes an update of the Road Safety & Parking budget allocation and schemes as Appendix 2 to this report.

2. CIL activity

- 2.1 The latest position shows expenditure to June 2022. The total amount of overspends from 2015/16–2021/22 of £235,469 is added back into the CIL reserve allocation (see Appendix 1).
- 2.2 The over & underspends from the prior year schemes that are still open will impact on the total Area Committee available balance, until the schemes are certified as complete.
- 2.3 All CIL funding allocations should be submitted in accordance with the approved CIL funding application guidelines detailed in the Policy & Resources Committee report dated 24 May 2021. The new guidelines detailed in the Policy & Resources Committee report dated 8 June 2022 are subject to the conclusion of the public consultation to be carried out as set in Recommendation 4 of this report..

3. Road Safety & Parking Budget Activity

- 3.1 The latest position as set out in Appendix 2 shows the agreed allocations to date and the remaining budget available for future schemes.

4. REASONS FOR RECOMMENDATIONS

- 4.1 Funding has been allocated to various organisations and/or projects and this will enable the Area Committee to note the amount available for future allocation.
- 4.2 Public consultation upon CIL funding eligibility guidelines, priorities and proposed provisional CIL budget allocation based on population for this Area Committee enables greater engagement and partnership with residents in the improvement of their local areas and see the benefit of development and growth. Communities themselves are often best placed to suggest what the local priorities should be, and the public consultation will seek to strengthen the routes by which residents can have a say on how local funding is spent. The consultation also complies with the Government guidelines.
- 4.3 Public consultation and the undertaking of an Equalities Impact Assessment by the Area Committees enables consideration by each Area Committee of the proposed budget allocation on the basis of population for each Area Committee.

5. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 5.1 No alternative options were considered

6. POST DECISION IMPLEMENTATION

Public Consultation & Equalities Impact Assessment

- 6.1 The West Area Committee will instruct to undertake a public consultation with local communities. The consultation will utilise the Councils' bespoke consultation digital platform 'Engage Barnet' and arrange a series of workshops for face-to-face interaction to provide the local community with an opportunity to have their say on the proposed changes. The Area Committee will promote the public consultation through formal communication channels such as: Engage Barnet, Barnet First, Barnet social media, Barnet Together, Communities Together Network bulletin, and informal networks with local community groups and residents. The Area Committee will also instruct to consult and undertake an Equalities Impact Assessment in respect of the proposed provisional CIL budget allocation based on population for this Area Committee. The Area Committee will consider the findings and any negative and positive impacts.
- 6.2 **CIL Activity** Decisions can be made by the Area Committee to allocate funding to organisations from the Area Committee general reserves based on member supported applications and from the Area Committee CIL reserve for requests for infrastructure related surveys and works and anything else that is concerned with addressing the demands that development places on the area.

- 6.3 **Road Safety & Parking Activity** Approved Road Safety & Parking schemes arising from member requests, petitions or area committee report funded schemes to be implemented by Highways in line with timelines provided.

7. IMPLICATIONS OF DECISION

7.1 Priorities and Performance

- 7.1.1 The Community Infrastructure Levy funding supports the emerging corporate priorities including:

- 7.1.1.1 Working in partnership with residents and communities on social investment (including CIL and Social Value), new models of community co-production and community engagement including community-led commissions and piloting different approaches to addressing issues
- 7.1.1.2 Community Safety by investing in more CCTV, better lighting and community safety hubs
- 7.1.1.3 Protect and enhance greenspaces
- 7.1.1.4 Sustainability
- 7.1.1.5 Public Health

- 7.1.2 The funding enables the Area Committee CIL Budget and the Road Safety & Parking Budget to contribute to the objective to promote family and community wellbeing and support engaged, cohesive and safe communities, by helping communities access the support they need to become and remain independent and resilient.

7.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

CIL Activity

- 7.2.1 An annual allocation of £1.8m is made to Area Committees from 2022/23. The funding has provisionally been agreed to be allocated based on population within each Area Committee subject to public consultation and consideration of an Equality Impact Assessment ('EQIA') being carried out for each Area Committee (after the public consultation in respect of those recommendations requiring consultation).
- 7.2.2 The total available to this committee for the allocation to new schemes is a balance for 2022/23 of £553,622. This considers the amount of over-allocated funds from prior year Area Committee budgets up to 2021/2022 of £235,469. This allocation is based on the population within each Area Committee (35.4% for West Area Committee).
- 7.2.3 Appendix 1 lists all the schemes that are still outstanding as at the time of publication and shows a detailed breakdown of how the available balance is derived along with listing the schemes in progress and summarises the headline balance position.

Road Safety & Parking Activity

- 7.2.4 An allocation of £450,000 was made to the Road Safety & Parking Budget for the financial year 2022/23.
- 7.2.5 The total amount available as at the date of this meeting, totals to £455,295, this is the total amount available for allocation to new schemes. This takes into account all of the agreed allocation authorised by the Director, Highways & Transportation.
- 7.2.6 Appendix 2 lists all the schemes where budget has been allocated broken down by Area Committee as at the time of publication with listing of the schemes in progress and summarises the headline balance position.

7.3 **Social Value**

- 7.3.1 CIL is itself a mechanism for providing social value from private sector investment.

7.4 **Legal and Constitutional References**

- 7.4.1 CIL is a planning charge that was introduced by the Planning Act 2008 Part II to help deliver infrastructure to support the development in an area. It came into force on 6 April 2010 through the Community Infrastructure Levy Regulations 2010 as amended (“the Regulations”). Section 216(2) of the Planning Act 2008 lists some examples of infrastructure which CIL can fund. i.e. roads and other transport facilities, flood defences, schools and other educational facilities, medical facilities, sporting and recreation facilities and open spaces.
- 7.4.2 On 1 September 2019, the Regulations were amended under The Community Infrastructure Levy (Amendment) (England) (No.2) Regulations 2019 (“2019 Regulation”). Part 10A of the 2019 Regulation requires the Council to publish “annual CIL rate summary” and “annual infrastructure funding statements”. These statements replaced previous Regulation 123 lists. The “annual infrastructure funding statement” must include a number of matters listed in the new Schedule 2 including details of how much money has been raised through developer contributions and how it has been spent. Both the “annual rate CIL summary” and the “annual infrastructure funding statement” must be published on the Council’s websites at least once a year.
- 7.4.3 The Localism Act 2011 introduced requirements that a ‘meaningful proportion’ of CIL income is allocated to parish councils to support their neighbourhood infrastructure requirements. Under Regulation 59A(5) of the Community Infrastructure Levy Regulations 2010 (as amended) a charging authority must pass 15 per cent of the relevant CIL receipts to the parish council for that area; this is limited by Regulation 59A(7) to a cap of £100 per dwelling in the area of the Local Council .

- 7.4.4 Regulation 59F enables a similar application of CIL receipts in cases where, as in Barnet, a charging authority does not have a local council structure, the local or neighbourhood CIL is passed to Area Committees.
- 7.4.5 Under the Regulations, regulation 59F(3) prescribes how the neighbourhood CIL may be used in these circumstances and provides that it may use the CIL to support the development of the relevant area by funding:
- 7.4.5.1 The provision, improvement, replacement, operation or maintenance of infrastructure: or
 - 7.4.5.2 Anything else that is concerned with addressing the demands that development places on an area.
- 7.4.6 There is statutory requirement that the Council as charging authorities must have regard to the government 'CIL Guidance'. This Guidance provides additional guidance on how neighbourhood CIL funds should be used where there is no local council in place. Paragraph 146 of the CIL Guidance states that the "charging authority...should engage with the communities where development has taken place and agree with them how best to spend the neighbourhood funding". Charging authorities should set out clearly and transparently their approach to engaging with neighbourhoods. The CIL Guidance goes on to explain that the use of neighbourhood CIL funds should match priorities expressed by local communities, which should be obtained through consultation undertaken "at the neighbourhood level". This does not necessarily prevent the Council from allocating neighbourhood CIL funds to borough wide (or larger) projects or initiatives, providing that they meet the requirement in regulation 59F. If the Council decides to depart from the CIL Guidance (i.e. by not allocating funds in accordance with priorities expressed by local communities), it should have and give clear and proper reasons for doing so.
- 7.4.7 In accordance with Article 7.5 Committees, Forums, Working Groups and Partnerships of the Council's Constitution, the terms of reference of the West Area Committee - (Burnt Oak, Edgware, Colindale North, Colindale South, West Hendon, Hendon, Cricklewood and Childs Hill) includes:
- 7.4.7.1 Provide an opportunity for any resident to raise matters affecting the area (except matters relating to licensing and planning applications).
 - 7.4.7.2 Responsibility for all area specific matters relating to the street scene including parking, road safety, transport, allotments, parks and trees.
 - 7.4.7.3 Consider area specific matters as agreed with the Chair.
 - 7.4.7.4 Consider matters relating to Town Centre regeneration and designating conservation areas.
 - 7.4.7.5 Determine the allocation of the Community Infrastructure Levy funding within the area subject to sufficient of the budget allocated to the committee being unspent.

7.5 Risk Management

- 7.5.1 To mitigate the guidelines becoming out of date, a review of the arrangements

will be completed annually.

- 7.5.2 Area Committees have requested clarification of the CIL funding eligibility criteria to ensure that funded schemes are within eligibility guidelines. This is a possible reputational risk to the Council. The proposed new guidelines provide clarity on CIL eligibility.

7.6 Equalities and Diversity

- 7.6.1 An Equalities Impact Assessment (EqIA) will be carried out after public consultation upon the new proposed CIL funding allocation to be based upon population for each Area Committee and the findings of the public consultation and the EqIA are to be considered by the Area Committee.

- 7.6.2 The Equality Act 2010 outlines the provisions of the Public Sector Equalities Duty which requires Public Bodies to have due regard to the need to:

7.6.2.1 Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Equality Act 2010.

7.6.2.2 Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.

7.6.2.3 Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

- 7.6.3 Relevant protected characteristics are: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

- 7.6.4 The broad purpose of this duty is to integrate considerations of equality into day-to-day business and keep them under review in decision-making, the design policies and the delivery of services.

7.7 Corporate Parenting

Not applicable in the context of this report

7.8 Consultation and Engagement

- 7.8.1 The Area Committees will instruct to undertake public consultation prior to adopting the proposed new guidelines, priorities and provisional CIL funding based on population of each Area Committee.

- 7.8.2 Members will be encouraged to engage residents and community groups in their wards to raise awareness of Area Committees and the opportunities they provide for delivering community-led improvements to their local areas. Officers will also work with their community networks to promote the Area Committees.

7.9 Environmental Impact

There are no direct environmental implications from noting the recommendations. Implementing the recommendations in the report will lead to a positive impact on the Council's carbon and ecology impact, or at least it is neutral.

7.10 **Insight**

7.10.1 Members should consider using insight data during the consultation process to formulate local priorities for 2022/23, and when proposing schemes for Area Committee consideration.

8. BACKGROUND PAPERS

Policy & Resources Committee, 9 July 2015

<http://barnet.moderngov.co.uk/documents/s24360/Delegating%20a%20proportion%20of%20Community%20Infrastructure%20Levy%20CIL%20income%20to%20the%20Councils%20Area%20Committe.pdf>

Policy & Resources Committee, 8 February 2021

<https://barnet.moderngov.co.uk/documents/s63172/Review%20of%20Community%20Infrastructure%20Levy%20CIL%20Eligibility%20Criteria%20and%20Guidance.pdf>

Policy & Resources Committee, 24th May 2021

<https://barnet.moderngov.co.uk/documents/s64949/Review%20of%20Community%20Infrastructure%20Levy%20CIL%20Allocation%20Eligibility%20Criteria%20and%20Guidance.pdf>

Policy & Resources Committee, 9th December 2021

<https://barnet.moderngov.co.uk/documents/b37871/Supplementary%20agenda-%20Business%20Planning%2009th-Dec-2021%2019.00%20Policy%20and%20Resources%20Committee.pdf?T=9>

Annual Council, 24th May 2022

<https://barnet.moderngov.co.uk/ieListDocuments.aspx?CId=141&MId=10840&Ver=4>

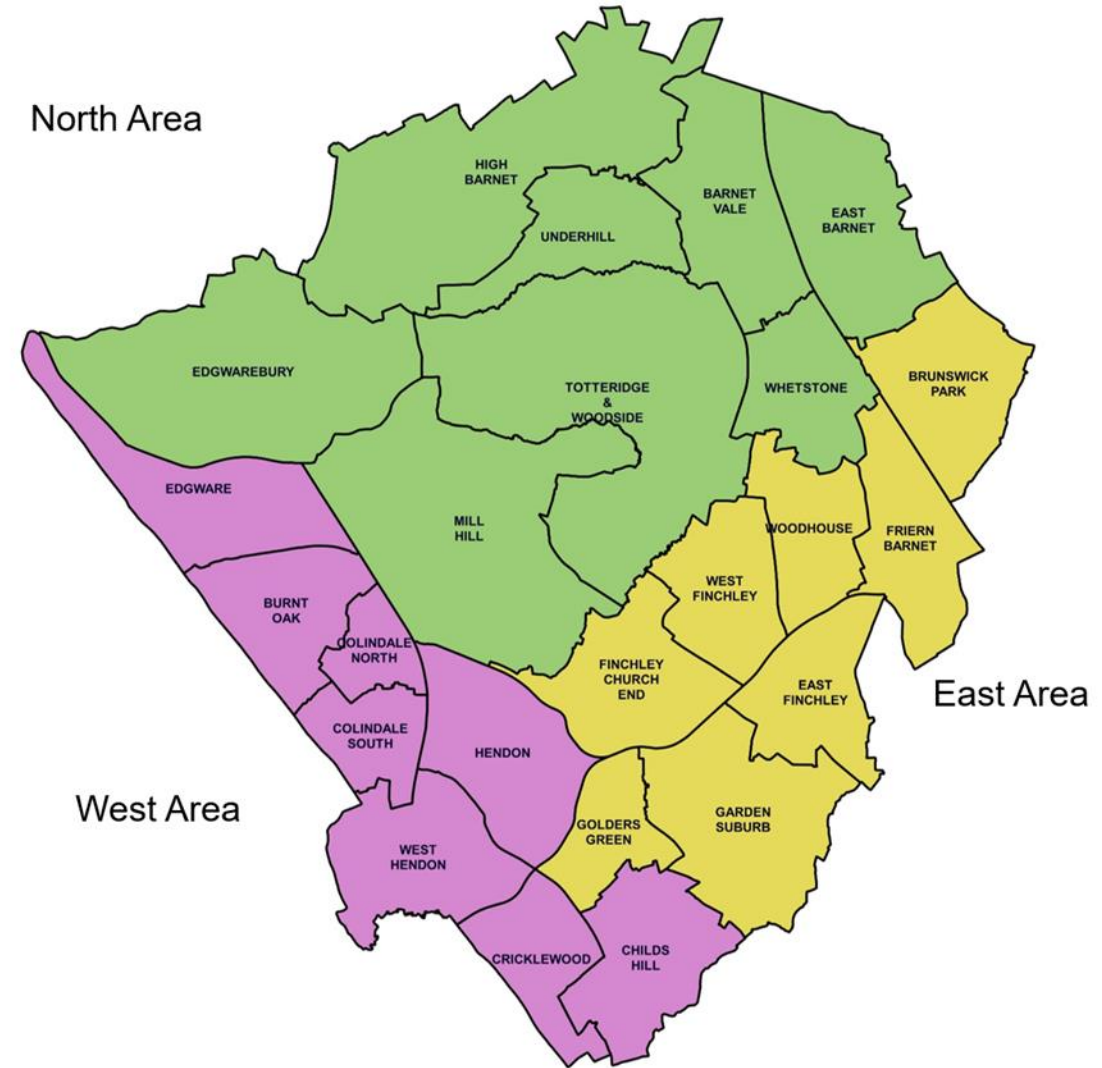
Policy & Resources Committee, 8th June 2022

https://barnet.moderngov.co.uk/documents/s72807/PR%20Committee_NCIL%20Report_Jun%202022%20Publication_v0.2.pdf

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AREA COMMITTEE West

*Community Infrastructure Levy
(CIL) – Budget & Scheme
Update
27th June 2022*



Area Committee CIL Budget FY 22-23		
	£	
CIL Forecast Receipts FY 22/23	15,000,000	
Neighbourhood CIL (15%)	2,250,000	
<u>Road Safety & Parking (3%)</u>	<u>450,000</u>	
<u>Area Committees (12%)</u>	<u>1,800,000</u>	
Committed spend prior years	(235,469)	
<u>Area Committee Budgets</u>	<u>1,564,531</u>	
	Population	Budget
	No.	£
North	117,065	459,019
East	140,750	551,889
West	141,192	553,622
Total	399,007	1,564,531

Commentary

- **The total available budget is £553,622**
- The budget has been provisionally agreed subject to consideration of an Equalities Impact Assessment being carried out by Area Committees (after their public consultation)
- Please note that the portfolio of open schemes approved under the previous ward and Area Committee arrangements are presented in this report reflective of their new ward and Area Committee arrangements.
- The under/overspends figure is being finalised as the Re: Highways invoicing is finalised. This may have a small impact on outstanding highways schemes.
- No future overspends should be committed without either prior approval of the Area Committee Chair or the Area Committee.

Area Committee West – CIL schemes open (non-Highways)

New Area Committee	New Ward	Previous Area Committee	Prior Ward	Financial Year	Committee Date	Scheme Description	Ward Member	Budget Allocation £	Delivery Service	Commentary
West	Burnt Oak	Hendon	Burnt Oak	2021/22	22/03/2022	Friends of....' - cross-ward parks scheme	Sara Conway	7,000	Barnet - Greenspaces	May 2022: Meeting occurred with cllr. On 13/05/22. Greenspaces Development Officer to order items.
West	Burnt Oak	Hendon	Burnt Oak	2021/22	27/10/2021	North Road Community Centre - security installation works (exterior & interior) and furniture purchase	Sara Conway	17,250	Barnet - Estates	Furniture procured and installed. Wi-fi connection for the centre due to be installed which will allow the CCTV kit to be procured and installed. Term contractor to be engaged to complete the security works - dates tbc.
West	Childs Hill	F&GG	Childs Hill	2021/22	22/03/2022	Greenspaces - Friends of Childs Hill request for works to refurbish paths in the park	Peter Zinkin	19,213	Barnet - Greenspaces	May 2022: Finalising dates for resurfacing. Work to be completed end of June, weather dependent.
West	Childs Hill	F&GG	Childs Hill	2021/22	27/01/2022	Basing Hill Ballpark Project – Herts Baseball Club	Peter Zinkin	11,500	Barnet - Greenspaces	June 2022: Greenspaces have agreed with the community group to procure and deliver the scheme on the groups behalf. Planning has now been agreed and scheme can be started - date tbc
West	Colindale South	Hendon	Colindale	2017/18	24/07/2017	Increase security at Sheaveshill Allotments - supply and installation of gate and an access system	Nagus Narenthira	4,329	Community Grant	The new Chairman for Colindale allotments confirmed the scheme has not been implemented - as of 31/5 he is waiting for final quotes and will advise on the scheme. Cllr Narenthira updated. This scheme may require a budget review depending on the quotes (due to time elapse since approval).
West	Edgware	Hendon	Edgware	2019/20	26/06/2019	OneStonegrove - External improvements	Brian Gordon	15,120	Community Grant	Cllr Sarah Wardle (a trustee) is reviewing whether to submit a new or amended scheme proposal to the Area Committee.
West	Hendon	Hendon	Hendon	2021/22	31/01/2022	Brookside Play Area - Phase 2 works	Mark Shooter	26,500	Barnet - Greenspaces	June 2022: Works largely complete - the gate works to complete in June/July.

Area Committee West – CIL schemes open (Highways)

New Area	New Ward	Prior Area	Prior Ward	Financial Year	Committee Date	Scheme Description	Ward Member	Budget Allocation £	Delivery Service	Commentary
West	Colindale North / Burnt Oak	Hendon	Colindale / Burnt Oak	2016/17	Jul-16	Booth Road, NW9	Councillor Narenthira	5,000	Highways	Decision has been made on Neighbourhood measures and review of original scheme of to commence in May 2022.
West	Edgware	Hendon	Edgware	2017/17	Jul-17	Manor Park Crescent (Controlled Parking Zone Consultation)	Councillor Helena Hart	2,500	Highways	Ward walk undertaken with to establish requirements. Scope of works being analysed with CPZ Programme and establish if additional funds are required.
West	Hendon	Hendon	Hendon	2017/18	Jul-17	Bell Lane / Green Lane - Pedestrian Crossing	Committee Report	25,000	Highways	Implementation to commence 23 May 2022.
West	Burnt Oak	Hendon	Burnt Oak	2018/19	Oct-18	Barnfield Road/Montrose Avenue – Implementation	Committee Report	24,200	Highways	Original estimated completion Q4. Review now being undertaken based on time since consultation. Chief Officer Decision (COD) to be produced once review complete.
West	West Hendon	Hendon	West Hendon	2019/20	Mar-19	A41/Station Road - Traffic Signal Feasibility	Councillor Siara Don	8,000	Highways	Discussions have been ongoing with TfL regarding how the left turn might be permitted although this may also require banning the U turn which may have impacts on other residents. Surveys to help understand this impact and to assist with other proposals made at the junction are being discussed with TfL.
West	Burnt Oak	Hendon	Burnt Oak	2020/21	Feb-21	Abbots / Orange Hill / Langham Roads Yellow Lines	Councillor Sara Conway	5,942	Highways	Scheme complete, with the exception of 1 car length due to resident complaint. It was agreed to retain as is and monitor the location. If required additional measures to be raised in a future request.
West	Edgware	Hendon	Hale	2020/21	Mar-21	Alders Close, Alders Road and Hale Lane Waiting Restrictions	Councillor Elliot Simberg	4,737	Highways	Implementation package issued to contractor to programme works. Still awaiting programmed dates from contractor. Estimated completed early Q2
West	Edgware	Hendon	Hale	2020/21	Mar-21	228 Hale Lane - Zebra Crossing	Committee Report	22,000	Highways	Chief Officer Decision (COD) approved. Implementation package to be prepared for contractor in May 2022, with implementation expected within Q2.
West	Colindale North	Hendon	Colindale	2021/22	Sep-21	Heybourne Crescent	Councillor Nagus Narenthira	7,000	Highways	Chief Officer Decision (COD) to be submitted for approval in May 2022. Approved COD to be shared with Committee Chair and Ward Cllrs.
West	West Hendon	Hendon	West Hendon	2019/20	Sep-19	Layfield Crescent – Waiting Restrictions	Councillor Helene Richman	1,666	Highways	Scheme Complete

AREA COMMITTEE

West

*Road Safety & Parking – Budget
& Scheme Update*
27th June 2022



Road Safety & Parking CIL Budget FY 22-23	
	£
CIL Forecast Receipts FY 22/23	15,000,000
Neighbourhood CIL (15%)	2,250,000
<u>Road Safety & Parking (3%)</u>	<u>450,000</u>
<u>FY 2021-22 Underspend</u>	<u>5,295</u>
<u>Total budget available</u>	<u>455,295</u>

Commentary

- **The total available budget is £455,295**
- Utilising the Community Infrastructure Levy (CIL), from 2022/23, a Road Safety & Parking Fund of up to £450,000 has been established. The fund will be managed by the Director, Highways & Transportation and managed borough wide.
- The underspend figure for FY 2021-22 has been included in the available budget.

	Requests received		Funding Allocated		Amount
	Member Request	Resident Forum	Requests Agreed	Committee Reports*	
Chipping Barnet	4	3	5	7	207,680
Hendon	16	1	8	2	132,400
Finchley & Golders Green	9	0	7	5	154,625
Totals	29	4	20	14	494,705
Remaining budget carried in FY 2022-23					5,295
Includes an annual allocation to undertake the technical assessments - £10k for each area					

*linked to schemes previously agreed at Committees

Road Safety & Parking Schemes – Area West

Prior Area	New Area	New Ward	Prior Ward	Financial Year	Scheme Description	Ward Member	Budget Allocation £	Delivery Service	Commentary
Finchley & Golders Green	West	Childs Hill / Cricklewood	Childs Hill	2021/22	Cricklewood Lane	Councillor Clarke	7,500	Highways	Feasibility study to be completed by September 2022
Finchley & Golders Green	West	Childs Hill	Childs Hill	2021/22	The Groves	Councillor Clarke	5,000	Highways	Feasibility study to be completed by September 2022
Finchley & Golders Green	West	Childs Hill / Cricklewood	Childs Hill	2021/22	Highfield Avenue - Feasibility for Pedestrian Crossing	Councillor Cohen	7,000	Highways	Surveys to undertaken in June. Estimated completion July 2022.
Hendon	West	Colindale South	Colindale	2021/22	Aerodrome Road - Pedestrian Island	Committee Report	35,630	Highways	Design in Progress, and input on the design is needed from Network Rail before this can be finalised. Site visit required to assess impact on traffic queuing to finalise Chief officer Decision. Chief Officer Decision (COD) to drafted for submission in June. Estimated completion Q2
Hendon	West	West Hendon	West Hendon	2021/22	Dallas Road NW4 - Speed Survey	Councillor Don	2,000	Highways	Speed survey complete, data received and being analysed. Additional survey for rat running were undertaken with Allington road scheme. Chief Officer Decision (COD) to be drafted for submission in June 2022.
Hendon	West	West Hendon	West Hendon	2021/22	Allington Road/ Sevington, Vivian Avenue/Elliot Road - Origin / Destination Survey	Councillor Don	11,000	Highways	Surveys completed, data received and is being analysed. Chief Officer Decision (COD) to be drafted for submission in June 2022.
Hendon	West	Colindale South	Colindale	2021/22	Rushgrove Ave	Councillor Narenthira	5,000	Highways	Surveys to undertaken in June 2022. Estimated completion July 2022.
Hendon	West	West Hendon	West Hendon	2021/22	Cool Oak Lane - Feasibility for Pedestrian Crossing	Councillor Narenthira	8,000	Highways	Surveys to undertaken in June 2022. Estimated completion July 2022.
Hendon	West	Colindale North	Colindale	2021/22	Saracens School	Councillor Narenthira	5,000	Highways	Surveys to undertaken in June 2022. Estimated completion July 2022.
Hendon	West	Colindale South	Colindale	2021/22	Sheaveshill Avenue	Councillor Narenthira	2,000	Highways	Funding allocated, scheme to be programmed.
Hendon	North / West	Edgware / Edgwarebury	Edgware	2021/22	Edgwarebury Lane	Committee Report	34,870	Highways	Consultation complete and due to high number objections, members have been informed that the zebra crossing will not go ahead. Chief Officer Decision to be drafted for approval in June 2022 detailing this decision and request for additional speed surveys in the area

Road Safety & Parking Schemes – Area North

Prior Area	New Area	New Ward	Prior Ward	Financial Year	Scheme Description	Ward Member	Budget Allocation £	Delivery Service	Commentary
Chipping Barnet	North / East	East Barnet / Barnet Vale	East Barnet	2021/22	Longmore Avenue	Committee Report	33,100	Highways	Consultation complete. Chief Officer Decision (COD) to be drafted for submission by end of June. Estimated Completion Q2.
Chipping Barnet	North / East	Brunswick Park / East Barnet	Brunswick Park	2021/22	Gallants Farm - Vehicle Activated Signs (VAS) & Slow Markings	Committee Report	17,820	Highways	Scheme Complete.
Chipping Barnet	North	High Barnet / Underhill	Underhill	2021/22	Barnet Hospital (and surrounding areas) - CPZ extension experimental scheme	Committee Report	34,890	Highways	Liaising with LBB Parking and permits team to agree the implementation date as end of June. Notification letters issued to residents in May 2022.
Chipping Barnet	North	Barnet Vale	High Barnet	2021/22	Hadley, Clifford and Woodford Roads - 20 mph zone and VAS	Committee Report	19,800	Highways	Chief Officer Decision (COD) approved. Implementation to commence in June 2022.
Chipping Barnet	North	Whetstone	Oakleigh	2021/22	Manor Drive Feasibility (Aligned with York Way Feasibility)	Residents Forum	7,000	Highways	Surveys complete. Data received and results to be analysed and report to be drafted by for approval by end of June 2022.
Chipping Barnet	North	East Barnet / Barnet Vale	East Barnet	2021/22	Longmore Avenue - Speed Survey	Councillor Smith	2,000	Highways	Surveys to undertaken in June. Estimated completion July 2022.
Chipping Barnet	North	Totteridge & Woodside	Totteridge	2021/22	Hendon Wood Lane - Vehicle Activated Signs (VAS) and Road Markings	Committee Report	12,870	Highways	Vehicle Activated Signs completed. Road Marking remaining
Hendon	North	Totteridge & Woodside	Mill Hill	2021/22	Frith Lane opposite Finchley Golf Club - Feasibility Study for pedestrian Crossing	Residents Forum	5,000	Highways	Surveys completed. Chief Officer Decision (COD) to be drafted for submission in June 2022.
Hendon	North	Mill Hill	Mill Hill	2021/22	The Millway Parking Review	Councillor Duschinsky	10,000	Highways	Feasibility expected to complete by end June 2022.
Hendon	North	Mill Hill	Mill Hill	2021/22	The Millway Feasibility - relocation VAS and Road Markings	Councillor Duschinsky	7,400	Highways	Feasibility expected to complete by end June 2022.

Road Safety & Parking Schemes – Area East

Prior Area	New Area	New Ward	Prior Ward	Financial Year	Scheme Description	Ward Member	Budget Allocation £	Delivery Service	Commentary
Chipping Barnet	East	Brunswick Park	Brunswick Park	2021/22	Parkside Gardens - Zebra Crossing	Committee Report	48,950	Highways	Road Safety Audit comments received and detailed design to be finalised. Chief Officer Decision (COD) approved. Electrical design in progress, once completed by the lighting supplier, detail design will be finalised and implementation package will be produced. Estimated completion now Q2.
Chipping Barnet	East	Friern Barnet	Oakleigh	2021/22	York Way N20, N20- feasibility Study (Aligned with Manor Drive Feasibility)	Councillor Rajput	5,000	Highways	Surveys complete. Data received and results to be analysed and report to be drafted by for approval by end of June 2022.
Chipping Barnet	East	Brunswick Park	Brunswick Park	2021/22	Osidge Lane - Speed Survey	Councillor Rutter	2,000	Highways	Surveys to undertaken in June. Estimated completion July 2022.
Finchley & Golders Green	East	West Finchley	West Finchley	2021/22	Long Lane	Committee Report	8,250	Highways	Scheme split in 2 phases. Consultation: now complete and Chief Officer Decision (COD) to be drafted for submission by end of May. Implementation of signs: Implementation Package produced and awaiting Programmed dates from contractor. Expected completion June 2022.
Finchley & Golders Green	East	Finchley Church End	Finchley Church End	2021/22	Tillingbourne Gardens	Committee Report	18,700	Highways	Design in Progress. Implementation package to be produced and issued to the contractor in June. Estimated scheme completion September 2022.
Finchley & Golders Green	East	Woodhouse	Woodhouse	2021/22	Fallowfields Estate and Fallowfields Drive - Waiting restrictions	Councillor Hutton	5,000	Highways	Consultation complete no objections received. Implementation package to be issued to contractor by end May. Estimated completion currently July / August 2022.
Finchley & Golders Green	East	Garden Suburb	Garden Suburb	2021/22	Hampstead Way / Meadway - Pedestrian Facility Improvements	Committee Report	30,140	Highways	Chief Officer Decision in progress lead officer to input regarding the reduction of the number parking bays being removed.
Finchley & Golders Green	East	Woodhouse	Woodhouse	2021/22	Torrington Park - Woodhouse Road	Councillor Cooke	10,000	Highways	Feasibility study to be completed in September 2022.
Finchley & Golders Green	East	Woodhouse	Woodhouse	2021/22	Woodgrange Avenue	Committee Report	1,375	Highways	Implementation package produced. Awaiting Programmed dates from contractor
Finchley & Golders Green	East	Golders Green	Golders Green	2021/22	Cranbourne Gardens & Leaside Crescent	Committee Report	13,200	Highways	Implementation in Progress, Road Marking to be completed .
Finchley & Golders Green	East	East Finchley	East Finchley	2021/22	Fairlawn Avenue	Councillor Mitra	15,000	Highways	Scheme commenced and Speed Survey to be undertaken in June 2022. Estimated completion August 2022.
Finchley & Golders Green	East	Garden Suburb	Garden Suburb	2021/22	Kingsley Way	Councillor Marshall	5,000	Highways	Surveys to undertaken in June 2022. Estimated completion August 2022.

Area Committee

Appendix 3

Area Committee – CIL spending eligibility criteria

June 2022

Current Arrangements - CIL spending eligibility criteria

On the 9th July 2015 the Policy & Resources Committee agreed that Area Committees would spend their CIL Funding on infrastructure as defined under Regulation 59 of the CIL Regulations 2010 (as amended) (“the Regulations”).

CIL income can be applied towards the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of its area (narrow definition)

The definition of infrastructure was set out to include:

- Roads and other transport facilities
- Flood defences
- Schools and other educational facilities
- Medical facilities
- Sporting and recreational facilities
- Open spaces

The Committee noted that the CIL Regulations allowed for a wider definition to be used when considering spending and selected to apply the narrow definition when Area Committees consider spending allocation decisions.

New Arrangements - CIL spending eligibility criteria

It is intended to allow Area Committees to utilise the broader definition of the CIL Regulations, which will enable Area Committees to consider funding a wider range of schemes with the opportunity to unlock greater community benefits.

Under the Community Infrastructure Levy Regulations 2010 (“the Regulations”), regulation 59F(3) prescribes neighbourhood CIL may be used in the following circumstances. This provides for a broader range of CIL spending by Area Committees.

“The charging authority may use the CIL to which this regulation applies, or cause it to be used, to support the development of the relevant area by funding—

(a) the provision, improvement, replacement, operation or maintenance of infrastructure (**current arrangements**); or

(b) anything else that is concerned with addressing the demands that development places on an area (included under the new arrangements).”

The advice on the following page is intended to provide guidance for Members and Area Committees to review when considering potential schemes.

Suggestions for consideration	Advice or further guidance which may be useful
Does the scheme support the development of the area and seek to address demands that development has placed on the area	<ul style="list-style-type: none"> • Borough Local Plan • Corporate Plan • Area Committee priorities • Insight & Intelligence • Equalities & Diversity
Non-capital expenditure & financial implications	<ul style="list-style-type: none"> • CIL can be used to fund non-capital schemes provided it can be demonstrated it is concerned with addressing the demands placed by development on an area • The scheme should not impose unacceptable future capital or ongoing revenue commitments on the Council or any other body
Has there been engagement with the communities to agree how best to spend the funding, where the development is taking place	<ul style="list-style-type: none"> • Member engagement with residents and community groups • Communication tools (e.g. website, newsletters) • Community Participation Strategy • Place-based networks (e.g. Friends of..., Town Centre Groups, Community Groups) • Cross-ward or Borough wide schemes can be considered if appropriate consultation is first carried out
National Planning Policy Framework (NPPF) <i>(this is helpful to assist in demonstrating compliance)</i>	<ul style="list-style-type: none"> • Section 8 of the NPPF sets out guidelines: <ul style="list-style-type: none"> • Promote healthy and safe communities • Promote public safety and take into account wider security • Provide the social, recreational and cultural facilities and services the community needs • Access to a network of high quality open spaces and opportunities for sport and physical activity is important for the health and well-being of communities

Suggestions for consideration	Advice or further guidance which may be useful
UK Central Government Guidance should be considered	<ul style="list-style-type: none"> • Department for Levelling Up, Housing and Communities - GOV.UK (www.gov.uk) • Ministry of Housing, Communities & Local Government - GOV.UK (www.gov.uk)
Departure from the guidance or consultation	<ul style="list-style-type: none"> • Departure from the CIL Regulations guidance to consult can be justified as long as the decision-maker (Area Committee) provide clear reasons for doing so (for example dealing with COVID-19, where priorities expressed by local communities may not be appropriate, where local consultation was not possible). Reference should be made about departing from consultation results (i.e. where funds are allocated not in accordance with priorities expressed by local communities) • There is statutory requirement that the Council as charging authorities must have regard to the government ‘CIL Guidance’. This Guidance provides additional guidance on how neighbourhood CIL funds should be used where there is no local council in place. Paragraph 146 of the CIL Guidance states that the “charging authority...should engage with the communities where development has taken place and agree with them how best to spend the neighbourhood funding”. Charging authorities should set out clearly and transparently their approach to engaging with neighbourhoods. The CIL Guidance goes on to explain that the use of neighbourhood CIL funds should match priorities expressed by local communities, which should be obtained through consultation undertaken “at the neighbourhood level”. This does not necessarily prevent the Council from allocating neighbourhood CIL funds to borough wide (or larger) projects or initiatives, providing that they meet the requirement in regulation 59F. If the Council decides to depart from the CIL Guidance (i.e. by not allocating funds in accordance with priorities expressed by local communities), it should have and give clear and proper reasons for doing so.

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Area Committee

Appendix 4

Area Committee Priorities FY 22-23

June 2022

Area Committees are asked to consider and set out their priorities for 2022-23 following a public consultation, and when doing so to consult on the inclusion of the following priorities.

When considering priorities for schemes, Area Committees are asked to please consider that the funding should address the demands that development places on an area and that appropriate engagement with communities has taken place to agree how best to spend the funding where the development is taking place. Community engagement should be considered a required step in setting priorities and reviewing proposed schemes.

The priorities listed here contain some examples for Area Committees to consider.

Area Committees are expected to review and set their full list of priorities for 2022-23 after public consultation.

Members are advised to engage with Lead Officers and, if relevant, the relevant Service Officer Leads when considering funding for CIL schemes.

Priority	For Area Committees to consider
Sustainability	<p>The prioritisation of funding for sustainability infrastructure is developing, and should help the local area, residents and businesses to reach the commitment of Net Zero (by 2042 at the latest). The following themes of activity should be considered, but not limited to:</p> <ul style="list-style-type: none"> • Green Economy <ul style="list-style-type: none"> • Supporting business skills and partner organisations to development employment and skills opportunities • Placing Shaping – identifying opportunities to promote sustainability opportunities within the place • Transport – sustainable improvements to the transport infrastructure (note, this could include the introduction of transport schemes as well as physical infrastructure improvements) • Build Environment & Energy <ul style="list-style-type: none"> • Housing and buildings – Commercial & Residential (improvements to buildings (new and old) that will support residents and businesses to become more sustainable) • Renewable energy – investment in renewable energy options • Environment <ul style="list-style-type: none"> • Natural environment and biodiversity – investment in our natural environment which will have a positive impact on sustainability goals • Waste – investment in sustainable waste options <p>Please note, whilst this area is still developing these themes and areas of activity may be subject to change. However the ultimate goal of reaching Net Zero as a place, at the latest by 2042 is the key factor in deciding funding opportunities under this priority.</p>

Area Committees are asked to consider and set out their priorities for 2022-23, and when doing so to include the following priorities.

Priority	For Area Committees to consider
Community Engagement	<ul style="list-style-type: none">The Area Committees will be expected to consult with their local communities to agree and set local spending priorities for CIL. The expectation should follow the guidance in Paragraph 146 of the CIL Guidance which states that the “charging authority...should engage with the communities where development has taken place and agree with them how best to spend the neighbourhood funding”. Charging authorities should set out clearly and transparently their approach to engaging with neighbourhoods. The CIL Guidance goes on to explain that the use of neighbourhood CIL funds should match priorities expressed by local communities, which should be obtained through consultation undertaken “at the neighbourhood level”

Area Committees are asked to consider and set out their priorities for 2022-23, and when doing so to include the following priorities.

Priority	For Area Committees to consider
Community Safety	<ul style="list-style-type: none">• Invest in more CCTV, better lighting and community safety hub• Violence Against Women and Girls (VAWG) and Domestic Abuse• Environmental Crime such as Fly-tipping• Anti-Social Behaviour (ABS)• Youth violence & knife crime• Collaboration with strategic partners

Area Committees are asked to consider and set out their priorities for 2022-23, and when doing so to include the following priorities.

Priority	For Area Committees to consider
Public Health	<p>Public health interventions, informed by evidence from JSNA and community engagement, could include:</p> <ul style="list-style-type: none">• Developing neighbourhood model pilots for example in Grahame Park Estate and Burnt Oak• Mental Health First Aiders in the community• Increased provision of sexual health services• Peer support for CVD prevention• Equipment for promoting digital inclusion• Improving infrastructure for walking and cycling• Support for implementing Dementia Friendly Borough• Food security agenda (including allotments)• Healthier highstreets• Public mental health including access to high quality green space• Use ward profiles to inform priorities for CIL funding through Area Committees

GUIDELINES FOR NEIGHBOURHOOD COMMUNITY INFRASTRUCTURE LEVY (NCIL) AREA COMMITTEE APPLICATIONS

Introduction

This guide is to provide information on the Neighbourhood Community Infrastructure Levy (NCIL) application process. The guide will be reviewed regularly and where necessary reported to and approved at Policy & Resources Committee

For 2022/23, an overall CIL allocation of £1.8m per annum will be allocated across the 3 Area Committees in accordance with the allocation methodology set out in the report to Policy & Resources Committee on 8 June 2022. There is no funding limit for an individual CIL application scheme, Area Committees will operate within their annual budgets.

Members, through Area Committees will also be able to utilise the Road Safety & Parking Fund, for which a set of guidelines have been approved by Committee to sit alongside this guide.

What is CIL?

CIL is a standard charge collected from developers on a rate per square metre basis and the funds raised are spent on infrastructure to support the development of an area. Part of CIL funding is allocated to and managed by the three Area Committees for North, East and West Areas (as agreed by P&R Committee).

The relevant legislation applicable to introducing or amending the CIL Charging Schedule is set out in Part II of the Planning Act 2008 and the CIL Regulations 2010 (as amended).

CIL is a planning charge that was introduced by the Planning Act 2008 Part II to help deliver infrastructure to support the development in an area. It came into force on 6 April 2010 through the Community Infrastructure Levy Regulations 2010 as amended ("the Regulations"). Section 216(2) of the Planning Act 2008 lists some examples of infrastructure which CIL can fund. i.e. roads and other transport facilities, flood defences, schools and other educational facilities, medical facilities, sporting and recreation facilities and open spaces.

Additionally, Regulation 59F(3) of the Community Infrastructure Levy Regulations 2010 as amended allows the Council, as the Charging Authority to use the CIL to support the development of the relevant area by funding the provision, improvement, replacement, operation or maintenance of infrastructure or, anything else that is concerned with addressing the demands that development places on an area. (see further guidance below on CIL funding eligibility guidance).

Area Committees

Area Committees have responsibility for all constituency specific matters and determining the CIL funding within the constituency. The full terms of reference of the Area Committees as set out in the Council's Constitution can be found [here](#).

For the financial year 2022/23, each Area Committee are due to approve their own CIL funding priorities with the addition of new priorities as set out in the Policy & Resources Committee subject to public consultation being undertaken and further consideration by the Area Committees. This will be reviewed annually. This will allow each Area Committee to make appropriate decisions on how funding is allocated in line with the specific infrastructure or other needs of the area falling within regulation 59F.

CIL Funding Priorities serve as guidance for the Committee in determining CIL funding requests and are agreed by Area Committees annually. The priorities do not restrict the Area Committees from approving funding requests that are not agreed priorities. The purpose of the priorities is to enable Area Committees to make informed decisions about the requests before them.

Members are encouraged to seek the views of a range of residents in their ward and invite proposals from the local community. This will help ensure CIL applications meet local need and enable residents to actively engage in the improvements to their local area.

CIL Funding Application

The increase in the Area Committee budgets foresees the potential for both larger and more complex schemes, and a more significant number of schemes to be presented to the Committees for review. To enable Officers to dedicate time to properly review potential schemes the deadlines for submitting CIL Members items and other Members Items are:

- 10 working days and recommend for larger applications 2 clear calendar months for CIL Funding Members Items,
- 7 clear working days for standard Members Items.

Members are now required to consult and engage with Area Committee Lead Officers at an early stage on CIL Funding applications (*Note: engagement with other departments and services may be required as well*). This will enable as much supporting information as possible to be included with applications to enable committees to make an informed decision. Applications where limited or no consultation has taken place are likely to be deferred or rejected by committees.

Officers will advise on a range of points for each respective application, including:

- Is within the parameters outlined in CIL statutory and regulatory definitions
- Falls within the CIL Funding Priorities agreed by the relevant Area Committee

- Links to priorities in any existing Council policy or strategy and/or whether any insight and intelligence may support the application
- The scheme has considered any potential impact on the Council's Strategic portfolio including those considered for strategic CIL funding
- The scheme has no ongoing incremental revenue costs to the Council
- That the scheme budget is forecast accurately
- That the scheme deliverability has been assessed to ensure it can be resourced and successfully implemented
- That the scheme outcomes and benefits have been assessed including benefits for the wider community and/or including those with protected characteristics under the Equalities Act 2010
- Engagement/consultation with local communities

This information will enable committees to make informed decisions. The CIL funding request form has been updated to provide clarity on the expectations of the information and supporting documentation required to enable the Committee to make an informed decision.

Cross-Ward applications

A Member may bring a cross-ward CIL funding application to Committee. The protocol is as follows:

- A 'lead' ward Member for the application sponsors the scheme (this will count as the Member's one permitted CIL application for that Committee)
- The 'lead' ward Member is required to seek written endorsement of the application by one ward Member of each of the other impacted wards as part of the application (this endorsement does not count towards that Member's CIL application allowance)

Community Group Grant applications

A Member may bring an application on behalf of a Community Group which may result in a CIL Community Grant being awarded and paid to the Community Group. The Member must ensure that the **Barnet CIL Grant Application Form** (at the bottom of this guidance) and required documentation is complete and submitted as part of the Members application. This ensures appropriate due diligence is performed and is consistent with all grant payments made by Barnet. It will also provide Members with all the information required to complete the Members application.

Decision by Area Committee

The Area Committee will consider the CIL funding application, supporting information and officer's comments. The committee may have questions for the Member submitting the application. In cases where an application on behalf of a local group is being sponsored by a Member, the Committee may wish to ask questions of a representative of the group. It should be noted that external speakers will need to register to speak at the committee. Committees have discretion regarding how much weight they choose. A committee could choose to approve something that is not an identified priority providing it meets the CIL eligibility criteria.

The Area Committees will determine each CIL Funding application by virtue of one of the options set out below.

- a) To award funding (either fully or partly), and any conditions attached and the reasons why
- b) To reject an application and state reasons why
- c) To defer an application and state reasons why

All approved CIL Funding applications are subject to a time-limit of 2 years requiring the scheme to have commenced, after which the scheme funding lapses and returned to the CIL reserve. The Committee may choose to apply its own time-limit at the time of approval.

Area Committees are not permitted to agree expenditure beyond the current financial year's allocated NCIL budget.

Post Decision

The Community Infrastructure Coordinator can be contacted by Members for updates on all CIL Applications.

The Community Infrastructure Coordinator is responsible to the Area Committee through the Lead Officers for the administration and delivery of all CIL applications from receipt to implementation.

The Community Infrastructure Coordinator will ensure that the CIL funding allocation is monitored and reported to each Area Committee meeting to inform Members how much CIL budget has been spent and is available.

The Community Infrastructure Coordinator will also ensure funding awards are accounted for in the manner decided by the Area Committee, including any conditions.

MEMBERS CIL FUNDING REQUEST FORM

AREA COMMITTEE – MEMBERS CIL FUNDING REQUEST	
MEMBER	
DATE	{Please aim to have this completed application provided to the Lead Officer at least 2 full calendar months prior to the proposed Committee date}
WARD	
cross-ward applications	{Please outline the additional wards and provide the Member(s) endorsement}
SCHEME SUMMARY	
{Please provide an overview of the scheme – any photos, design or supporting information to provide a visualisation of the scheme may be useful}	
Funding Request (£)	£
CIL Eligibility	{Please describe how your scheme fits within the guidance as eligible for CIL funding – please consider if and how the scheme seeks to address demands that development has placed on the area, and outline if and what engagement has taken place with the local community regarding the scheme}
Area Committee priorities	{Please outline how the scheme fits within the Area Committee priorities, Council Strategy or The Barnet Plan}
Who will deliver the scheme	{Please state which Council Service, Community Group or other party will be responsible for delivering this scheme}
Community Grants (if applicable please confirm this is included with the application)	{If the funding is to be provided as third-party Community Grant - please ensure that the Barnet CIL Community Grant Application has been completed and submitted with all required supporting documentation . This ensures appropriate due diligence can be undertaken by Officers and that the Community Group agree to the Terms & Conditions of the grant}
Feasibility Study only	{Please state if the request is for a feasibility study only, with the result determining on whether to bring a future scheme application}
BUDGET & DELIVERY	
Please provide an itemised budget for the scheme (for example – quotes provided, an excel sheet etc). Please ensure the budget reflects the funding requested in the application.	
The budget should be supported by either the relevant Barnet service area (their quote is sufficient) or at least two quotes from external suppliers, which are itemised and with the VAT element shown separately).	
This ensures that a competitive tender process has been undertaken and complies with procurement guidance and providing value-for-money.	
Quotes provided with the application	{Please provide the supporting documentation of the quotes}
Timescale for delivery	{Please provide dates for the scheme to start and complete} Please note a time-limit will be set for the commencement of the scheme
Council Service Delivery	{Please provide contact details for the officer who has assessed the scheme for the budget and the service capability for delivering the scheme}
Dependencies/Risks	{Please outline dependencies/risks – such as planning consent, public consultation, additional funding required for the scheme, insurance requirements, legal or regulatory requirements, health & safety considerations, environmental health, road safety, licencing etc- please describe the approach to managing these dependencies/risks }

VALUE FOR MONEY

How does your scheme offer good value for money?

- Schemes should be self-sufficient/sustaining and unless explicitly agreed otherwise, should not impose additional costs on the council and other relevant partners). Schemes must also demonstrate how any revenue costs associated with each scheme will be funded and maintained over its lifetime
- if your scheme has secured funding from other sources (e.g., crowdfunding initiatives), this will strengthen your bid. However, match funding or funding from alternative sources (e.g., grants or monies from a larger scheme) is not a requirement of the bidding process. Where funding has already been received towards a scheme or programme, this must be detailed here
- If you already do, or intend to work with other organisations please outline this
- Please outline what consideration that has been given to **social value** in the procurement of goods or services, specifically in the use of volunteers as an alternative to paying a supplier, using local Barnet suppliers, the sourcing of recycled materials

No ongoing revenue costs

{Members must confirm that there are no ongoing additional revenue costs associated with the scheme. If the scheme is to be maintained on an ongoing basis by a Council service, a mandated officer must confirm that the service can be support this from existing revenue budgets}

COMMUNITY BENEFITS

The scheme should be considering the providing the **widest community benefits** possible.

Please describe the outcomes and benefits provided by the scheme and outline how these have been assessed. Please include **insight and data** you have gathered to support the funding for the scheme, and to measure the success of it after delivery.

Please ensure consideration has been given for any **consultation or engagement** that may be required – for example with residents, community groups, local businesses, other ward members.

Please describe the **environmental impact** of the scheme, the positive impact on the borough's carbon and ecology impact, or at least ensuring it is neutral.

Please ensure that the scheme has considered **equalities and diversity** and relevant protected characteristics as outlined under the Equalities Act 2010.

Lead Officer Review - only

Lead Officer

Date

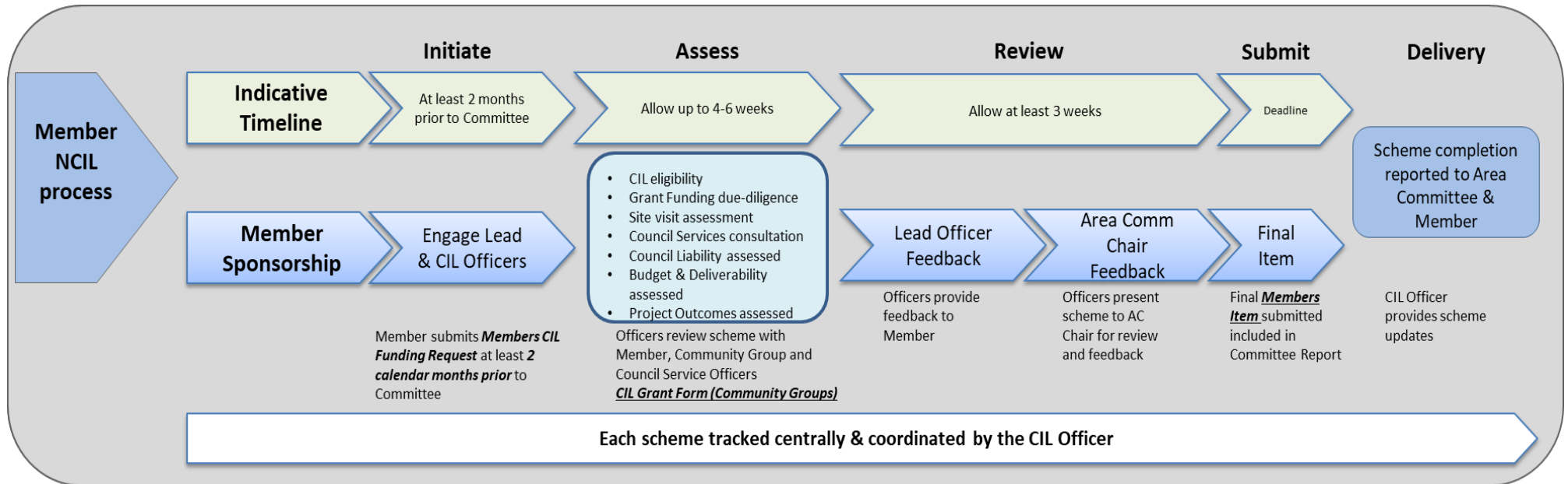
Assessment & Recommendations

GUIDANCE FOR THE ELIGIBILITY OF CIL FUNDING

Suggestions for consideration	Advice or further guidance which may be useful
Does the scheme support the development of the area and seek to address demands that development has placed on the area	<ul style="list-style-type: none"> • Borough Local Plan • Corporate Plan • Area Committee priorities • Insight & Intelligence • Equalities & Diversity
Non-capital expenditure & financial implications	<ul style="list-style-type: none"> • CIL can be used to fund non-capital schemes provided it can be demonstrated it is concerned with addressing the demands placed by development on an area • The scheme should not impose unacceptable future capital or ongoing revenue commitments on the Council or any other body
Has there been engagement with the communities to agree how best to spend the funding, where the development is taking place	<ul style="list-style-type: none"> • Member engagement with residents and community groups • Communication tools (e.g. website, newsletters) • Community Participation Strategy • Resident Forums • Place-based networks (e.g. Friends of..., Town Centre Groups, Community Groups) • Cross-ward or Borough wide schemes can be considered if appropriate consultation is first carried out
National Planning Policy Framework (NPPF) <i>(this is helpful to assist in demonstrating compliance)</i>	<ul style="list-style-type: none"> • Section 8 of the NPPF sets out guidelines, including: <ul style="list-style-type: none"> • Promote healthy and safe communities • Promote public safety and take into account wider security • Provide the social, recreational and cultural facilities and services the community needs • Access to a network of high quality open spaces and opportunities for sport and physical activity is important for the health and well-being of communities
Departure from the guidance or consultation	<ul style="list-style-type: none"> • Departure from the CIL Regulations guidance to consult can be justified as long as the decision-maker (Area Committee) provide clear reasons for doing so (for example dealing with COVID-19, where priorities expressed by local communities may not be appropriate, where local consultation was not possible)

Suggestions for consideration	Advice or further guidance which may be useful
UK Central Government Guidance should be considered	<ul style="list-style-type: none"> • Department for Levelling Up, Housing and Communities - GOV.UK (www.gov.uk) • Ministry of Housing, Communities & Local Government - GOV.UK (www.gov.uk)
Departure from the guidance or consultation	<ul style="list-style-type: none"> • Departure from the CIL Regulations guidance to consult can be justified as long as the decision-maker (Area Committee) provide clear reasons for doing so (for example dealing with COVID-19, where priorities expressed by local communities may not be appropriate, where local consultation was not possible). Reference should be made about departing from consultation results (i.e. where funds are allocated not in accordance with priorities expressed by local communities) • There is statutory requirement that the Council as charging authorities must have regard to the government 'CIL Guidance'. This Guidance provides additional guidance on how neighbourhood CIL funds should be used where there is no local council in place. Paragraph 146 of the CIL Guidance states that the "charging authority...should engage with the communities where development has taken place and agree with them how best to spend the neighbourhood funding". Charging authorities should set out clearly and transparently their approach to engaging with neighbourhoods. The CIL Guidance goes on to explain that the use of neighbourhood CIL funds should match priorities expressed by local communities, which should be obtained through consultation undertaken "at the neighbourhood level". This does not necessarily prevent the Council from allocating neighbourhood CIL funds to borough wide (or larger) projects or initiatives, providing that they meet the requirement in regulation 59F. If the Council decides to depart from the CIL Guidance (i.e. by not allocating funds in accordance with priorities expressed by local communities), it should have and give clear and proper reasons for doing so.

INDICATIVE TIMELINE OF THE APPLICATION PROCESS FOR MEMBERS CIL FUNDING APPLICATIONS



COMMUNITY INFRASTRUCTURE LEVY (CIL) FUND

About the Fund

The Community Infrastructure Levy (CIL) is a tool for local authorities in England and Wales to support the development of their area. CIL is a charge levied by local authorities on new development in their area. A portion of CIL receipts is allocated for Neighbourhood CIL.

Neighbourhood CIL is available to spend on priorities within the local community and Barnet Council has allocated the responsibility for this process to the three Area Committees ().

The spending of CIL is to support the development of the relevant area by funding the provision, improvement, replacement, operation or maintenance of infrastructure that is concerned with sustaining and maintaining the demands that development places on an area, or anything else that is concerned with addressing the demands that development places on an area.

Who can apply and how to apply

For ease of use and clarity the following form sets out the *eligibility criteria, application process and terms and conditions* in detail.

The first step in the process is to secure the sponsorship of a Ward Member for the relevant Area Committee for your application. The Ward Member will be able to raise a Members Item for CIL funding at an Area Committee. Please do not complete this form unless you have Ward Member support.

For clarity, the Area Committee review Members Items for CIL funding and make the decision to approve, reject or defer an application. The decision of the Area Committee is final.

When to apply

Area Committees meet regularly, and the dates can be found from the links to each Committee listed this form. The application process to secure sponsorship, complete this application and for Officers to undertake relevant review of the scheme for Committee scrutiny should expect to commence around 3 months prior to the targeted Committee date.

BARNET - AREA COMMITTEE
COMMUNITY INFRASTRUCTURE LEVY (CIL) FUND
GRANT APPLICATION FORM

Part 1: Contact Details

Name of organisation	
Organisation address	
Address & postcode:	
Organisation website (if applicable):	
Organisational Company Registration/Charity Number:	
Primary contact for this application	
<i>The primary contact must be a trustee, director or member of the management committee</i>	
First Name:	
Last Name:	
Position:	
Telephone number:	
Mobile number:	
Email address:	
Secondary contact for this application	
First Name:	
Last Name:	
Position:	
Telephone number:	
Mobile number:	
Email address:	

Part 2: Eligibility Criteria

To be eligible, the application must meet the following criteria

- The scheme will require the support of a Ward Member and must be submitted to the Area Committee by the Ward Member [Your Councillors \(modern.gov.co.uk\)](http://modern.gov.co.uk)
- The scheme must fall within the Area Committee CIL funding priorities
- The scheme must be located within the borough and offer a wide community benefit
- The scheme must comply with the regulations in that it “supports the development of an area” through “the provision, improvement, replacement, operation or maintenance of infrastructure...or anything else that is concerned with addressing the demands that development places on an area”.
- The scheme must not relate to political/lobbying activities (e.g. fundraising), and must not directly benefit individual councillors
- Organisations or groups submitting applications should be registered with a regulatory body (e.g. Charities Commission and Companies House) or be able to demonstrate that they are constituted as ‘not-for-profit’ organisations. Individuals will not be considered
- Organisations or groups submitting bids must be able to demonstrate sound financial performance and management (by naming the finance officer and describing the controls over the organisation’s accounting, bank accounts and cash)
- Schemes must comply with relevant policy and legal requirements (for example, on road safety, planning policy and environmental health)

What type of organisation are you?

- Registered charity
- Registered limited company
- Charitable incorporated organisation (CIO)
- Community Interest Company limited by
- Guarantee (CIC)
- Company limited by guarantee
- Constituted community group
- Constituted but unincorporated club or association
- Community Benefit Society
- Social Enterprise

Names and addresses of your committee/board members/trustees

Bank Account Details & Name of Finance Officer

Other relevant information – please provide the following

- Constitution or memorandum & article of association or trust deed
- Letter Headed (.pdf format) document with full name & address of the organisation, bank account details (sort code, account, account name), VAT registration (if applicable), e-mail address, contact name and contact telephone of finance contact
- Annual report
- Your organisation’s latest independently audited or certified annual accounts (if available)
- Public liability insurance
- Safeguarding policy (You must include this if your organisation works with children and young people under 16 years of age or with vulnerable adults)

Please provide the name and support of your Ward Member who will present this as a Members Item, and at which Area Committee (Meeting and Date)

- Member name and evidence of support (e.g. e-mail)
- Which Area Committee (North, East or West) and the committee meeting date you are working towards with the Ward Member

Which Ward(s) of Barnet will your work mainly take place? (please highlight as appropriate)

- | | |
|--|--|
| <input type="checkbox"/> Barnet Vale | <input type="checkbox"/> Friern Barnet |
| <input type="checkbox"/> Brunswick Park | <input type="checkbox"/> Garden Suburb |
| <input type="checkbox"/> Burnt Oak | <input type="checkbox"/> Golders Green |
| <input type="checkbox"/> Childs Hill | <input type="checkbox"/> Hendon |
| <input type="checkbox"/> Colindale North | <input type="checkbox"/> High Barnet |
| <input type="checkbox"/> Colindale South | <input type="checkbox"/> Mill Hill |
| <input type="checkbox"/> Cricklewood | <input type="checkbox"/> Totteridge Woodside |
| <input type="checkbox"/> East Barnet | <input type="checkbox"/> Underhill |
| <input type="checkbox"/> East Finchley | <input type="checkbox"/> West Finchley |
| <input type="checkbox"/> Edgware | <input type="checkbox"/> West Hendon |
| <input type="checkbox"/> Edgwarebury | <input type="checkbox"/> Whetstone |
| <input type="checkbox"/> Finchley Church End | <input type="checkbox"/> Woodhouse |

Part 3: Scheme Proposal

Please provide a description of your proposed scheme, please include

- The aim of the scheme
- Please include photos or documentation that help describe your proposed scheme

How will your scheme contribute to the Barnet Plan, Area Committee Priorities and conform with CIL expenditure regulations?

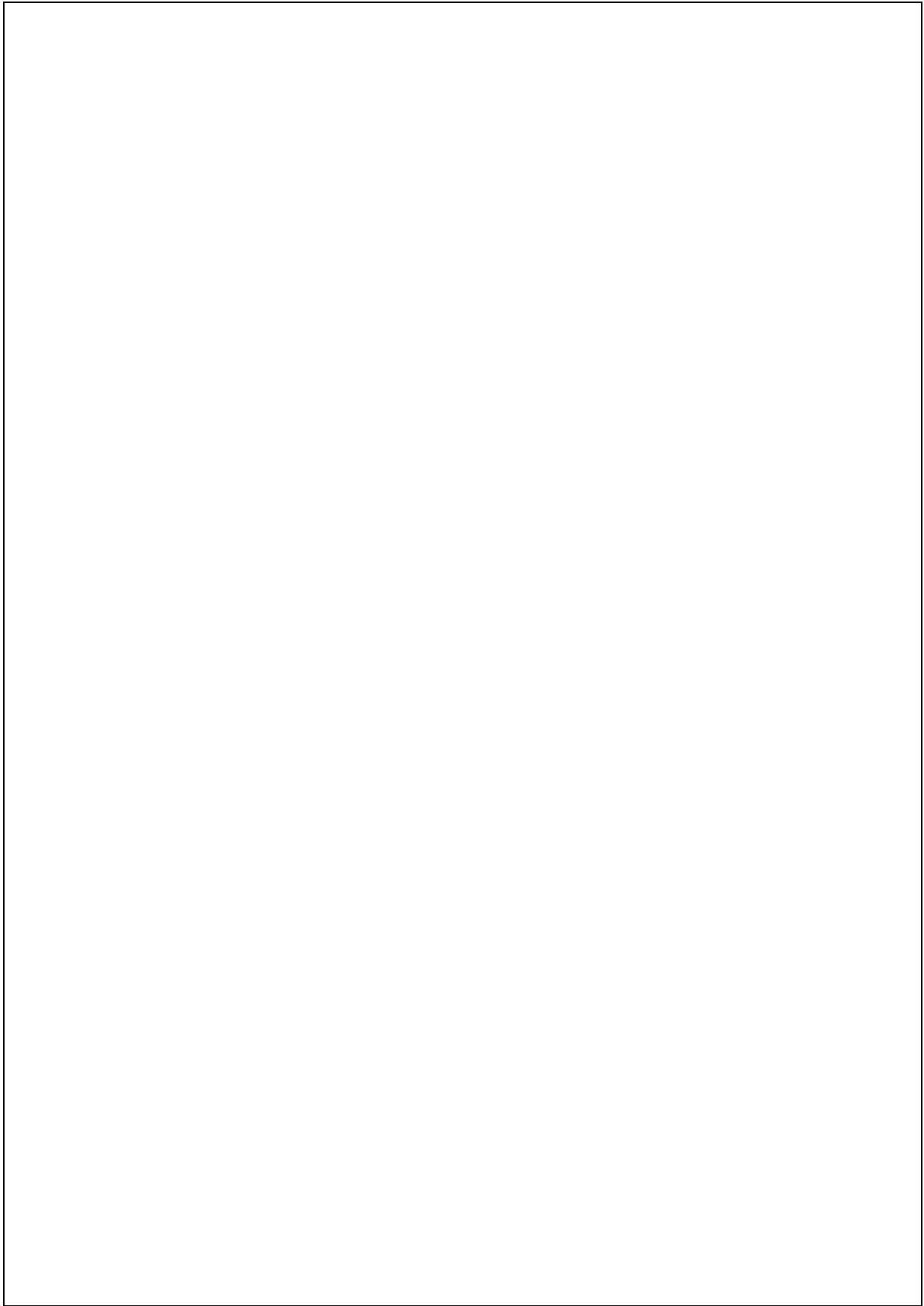
- Area Committee priorities for CIL funding (*reviewed at Committee*) and provide a wide community benefit
- How does the scheme meet one or more of the four priorities set out in the Barnet Plan
- How does the scheme “support the development of an area” through “the provision, improvement, replacement, operation or maintenance of infrastructure that is concerned with sustaining and maintaining the demands that development places on an area, or anything else that is concerned with addressing the demands that development places on an area”

How does your scheme offer good value for money?

- Schemes should be self-sufficient/sustaining and unless explicitly agreed otherwise, should not impose additional costs on the council and other relevant partners (e.g. infrastructure providers). Bidders must also demonstrate how any revenue costs associated with each scheme will be funded and maintained over its lifetime
- If your scheme has secured funding from other sources (e.g. crowdfunding initiatives), this will strengthen your bid. However, match funding or funding from alternative sources (e.g. grants or monies from a larger scheme) is not a requirement of the bidding process. Where funding has already been received towards a scheme or programme, this must be detailed here
- If you already do, or intend to work with other organisations

How will you deliver and manage the scheme?

- ***Have you engaged relevant Council Service Officers relevant to your scheme? Council Service Officers will be required to review and provide approval for a scheme which may impact their service area (the CIL Officer named in Part 5 can assist with this)***
- Timescale of the scheme and when it will start
- Who will be responsible for the scheme?
- Can you demonstrate that the scheme will be delivered on time and budget?
- Are there any risks to the delivery of the scheme and how will you manage them?
- If applicable, demonstrate how the scheme complies with relevant policy and legal requirements (for example, on road safety, planning policy and environmental health)



Total		

Part 5: Supporting Documents

If you are unable to provide the required documents or have any questions regarding this requirement please , email graeme.clayton@barnet.gov.uk

Part 6: Compliance

Does your recruitment procedure use the Disclosure and Barring Services Enhanced Checks, as appropriate for staff and volunteers who are working unsupervised with children and protected adults? YES/NO

Are you satisfied that your organisation's procedures for staff and volunteer recruitment and supervision minimise the risk of harm to children and protected adults? YES/NO

Part 7: Acceptance of our Terms and Conditions

If your application is successful, by agreeing to the terms and condition you accept the following:

- We will use the information you have provided to process and administer your application. We may request further evidence to confirm information given on this form, including obtaining information about you from other organisations for the prevention or detection of crime.
- The offer of a grant is conditional and may be on the provision of additional information. This must be received by us within two weeks of the offer of the grant, failing which, the offer will be withdrawn. You must use the grant for the purpose for which it was approved and notify us of any proposed material change to the scheme.
- Schemes should be self-sufficient/sustaining and unless explicitly agreed otherwise, should not impose additional costs on the council and other relevant partners.
- You will spend the grant within the period of undertaking the scheme. The Council reserve the right to reclaim any monies which have not been spent within a reasonable time-period of the award. For guidance this will be within 18-24 months.

- You will allow Council officers a right of access at all reasonable times to inspect any works undertaken, or items of equipment purchased, with the aid of the grant.
- You must keep records of any expenditure which will be supplied to us if requested.
- You will comply with UK laws and meet the requirements of The Equality Act 2010.
- You will carry out the appropriate DBS checks if you work with young people or vulnerable adults.
- The scheme complies with all relevant legislation and adopts good practice in ensuring that safeguarding measures and insurance for the scheme are in place.
- You will notify us if an allegation relating to safeguarding or health and safety is investigated.
- The grant is a donation, and the Council are not liable for the consequences of its use. We reserve the right to reclaim any money which has been paid as the result of fraudulent or misleading claims.
- You will acknowledge the Council on any publicity material you issue in relation to the work of this grant, following agreement from the council.
- You will be willing to take part in, where proportionate and practical on any publicity activities.

Please tick this box to confirm that the information provided is true and accurate and that you accept the conditions detailed above, and sign below, or type in your name and date if emailing this application.

I/We understand that the decision of the Area Committee, to approve, reject or defer a scheme presented as a Members Item for CIL funding is final

I/We understand that Barnet Council have requested information about my organisation's personnel and financial data for the purpose of processing this application.

I/We confirm that the information given on the application form is true and my organisation has formally agreed that I/we can act on their behalf. I/we confirm that I/we have attached all required additional documents.

Applicant's signature			
Applicant's name		Date	

Where possible, we will communicate with you about your application by email. We would also like to send you our community e-newsletter which includes details of grant application closing dates and other information. You can unsubscribe from that e-newsletter at any time.

Please tick here if you wish to join and be sent Barnet Communities Together Network Bulletin e-newsletter:

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GUIDELINES FOR ROAD SAFETY & PARKING ISSUES - REQUESTS

Introduction

This document is intended to provide guidance for Ward Members regarding the preparation and submission of requests to utilise the Road Safety and Parking Fund. The guide will be reviewed regularly and where necessary updated and reported to Committee for approval and circulated to Members.

Utilising the Community Infrastructure Levy (CIL), from 2022/23, a Road Safety & Parking Fund of up to £450,000 has been established. The fund will be managed by the Director, Highways & Transportation and managed borough wide.

The Road Safety & Parking process is intended to provide a transparent and structured approach to all stakeholders involved.

Road Safety and Parking issues may be submitted by Ward Members to the Director, Highways & Transportation using the form in this guidance. The Director, Highways & Transportation may also receive Road Safety and Parking requests as issues or petitions.

Members have the option to discuss a Road Safety and Parking issue at Area Committee as a member's item. If committee agree, the item will be referred to the Director, Highways & Transportation to take the request forward.

For clarity, all Road Safety and Parking issues should be referred through this proposed process (either directly issuing the request to the Director, Highways & Transportation or referring the item following discussion at an Area Committee).

Road Safety & Parking Request

The Director, Highways & Transportation operating within delegated statutory responsibilities will review the referred issues, consider the options available and make a decision.

For clarity, the decision may be a technical solution or a decision to take no action.

The Director, Highways & Transportation will set out the rationale to explain if no resolution is decided on.

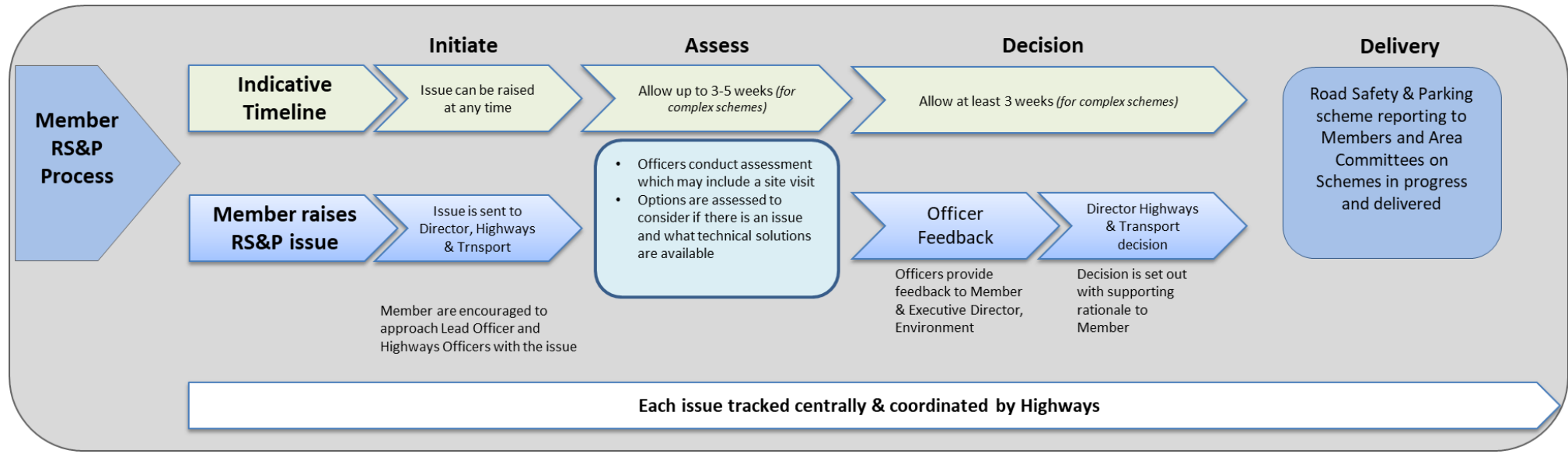
The Director, Highways & Transportation will inform the relevant Member or resident(s) of the decision prior to the implementation of the decision.

Prior to submitting a Road Safety & Parking Members request, Ward Members are encouraged to consult with Highways through the Area Committee Lead Officers on the specific issue. This allows the Highways team to assess the issue, review potential options and advise if there is a technical solution to the issue.

Post Decision

To ensure transparency relating on decisions taken by the Director, Highways & Transportation using delegated powers, there will be a report back to each Area Committee meeting to update Members and residents on the progress of the various road safety and parking issues, including an update on the budget.

Overview of Process



Road Safety & Parking Request Form

Title	
Raised by (Councillor):	
Ward:	
Member Request:	
Please describe which Road Safety/Parking issue:	
Please provide any assessment of the issue received from Highways Officers which will assist with this application:	
Officer (NAME) On (DATE):	
Any additional information (please list any documents here to be published with the agenda, or circulated to the Committee):	